



JOHN CHIANG  
MEMBER  
STATE BOARD OF EQUALIZATION

*in cooperation with*  
**UNITED STATES CONGRESSWOMAN  
LUCILLE ROYBAL-ALLARD**  
*and*  
**THE CITY OF DOWNEY**  
*cordially invites you to attend a*  
**FREE – SMALL BUSINESS TAX SEMINAR**

**Friday, September 26, 2003**  
**Barbara J. Riley Community/Senior Center**  
**7810 Quill Drive, Downey, CA 90242**  
**8:00a.m. - 3:00p.m.**

**Tax Tips to Help Your Business Grow!**

*Seminar topics may include*  
*New Tax Law Changes – Financing Your Small Business*  
*Home-based Businesses – Employee or Independent Contractor*  
*How to Prepare a Sales and Use Tax Return – Audit and Appeals*  
*Problem Resolution Process – Bad Check Restitution Program*  
*Basic I-9 Requirements – Record Keeping and Reporting Requirements*  
*State Income Tax and Small Business – Minimizing Unemployment Insurance*

Come and hear experts from the State Board of Equalization, Internal Revenue Service, Franchise Tax Board, Employment Development Department, and others discuss topics of interest to small business owners

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Small Business Tax Day – September 26, 2003  
Registration Form – Free of charge  
(please complete one form for each person attending)

Name (Mr./Mrs./Ms.) \_\_\_\_\_ Title \_\_\_\_\_  
Organization \_\_\_\_\_ Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone Number \_\_\_\_\_  
E-Mail \_\_\_\_\_ Fax \_\_\_\_\_

Please send completed form no later than September 19, 2003 to: State Board of Equalization, Attn: Ben Wong,  
660 So. Figueroa Street, Suite 2050, Los Angeles, CA 90017 or you may fax your registration to (213) 239-8753.

PRE-REGISTRATION IS RECOMMENDED. Additionally you may send your registration information  
by e-mail to: [ben.wong@boe.ca.gov](mailto:ben.wong@boe.ca.gov) - - - For additional information, please call (213) 239-8506.

Deleted: in cooperation with  
HON. LUCILLE ROYBAL-ALLARD  
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CONGRESSMEMBER – 34<sup>th</sup>  
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Tax tips to help your small business  
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seminar topics may include  
New Tax Law Changes \* Employee or  
Independent Contractor  
Home based businesses \* Sales and Use  
Tax Exemptions \* Financing Your  
Small Business  
Minimizing Unemployment Insurance \*  
Basic I-9 Requirements  
Problem Resolution Process Bad Check  
Restitution Program  
Record Keeping and Reporting  
Requirements \* How to Prepare a Sales  
Tax Return  
State Income Tax and Small Business \*  
Tax on Business Income  
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Revenue  
Service, Franchise Tax Board,  
Employment Development  
Department  
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Minimizing Unemployment Insurance \* Basic I-9 Requirements\*  
Problem Resolution Process Bad Check Restitution Program \**

*Record Keeping and Reporting Requirements \* How to Prepare a Sales Tax Return \*  
State Income Tax and Small Business \* Tax on Business Income \**

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**E-Mail**

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**Fax**\_\_\_\_\_

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